

NOTES OF THE 30th JACoW BOARD OF DIRECTORS MEETING

Friday, 28 August 2020

Present: Board of Directors: Ivan Andrian, David Button, Regis Neuenschwander, Christine Petit-Jean-Genaz
Absent: Johan Olander

1. Approval of the Notes of JBoDM29

On actions pending:

1.a) IBIC'20

David reports on IBIC'20. They are moving along well and hopefully the editorial experience will be different to IPAC'20. There are 132 papers with 4 editors: Gustavo, Jan, David and Volker. They will work on their own machines and they are confident lessons learned from IPAC'20 will stand them in good stead.

1b) Status of Migration of SPMS Instances from FNAL to KEK

In the absence of Johan this item is postponed to the next meeting.

1c) Annual Report to Stakeholders

Ivan undertakes to write the Chairman's Report by mid-September. With the approval of BoD it will be published on jacow.org and Chris will mail Stakeholders, mentioning the most important issues.

3. Status of Indico Merge Project

Ivan has contacted Ronny to explore the possibility of CERN making a person available to help with Central Repository issues until the Indico Project is properly under way. Ronny is waiting for the oracle upgrade etc. to be completed (during these days).

The Notes of BoD29 are approved without modification.

2. TM'20: Survey Outcome and Decision

On the basis of the result of the Poll circulated by David, the majority of team members prefer to postpone TM'20 to the end of 2021, effectively skipping a year.

In the comments, some TMs request a virtual meeting because their event will take place in 2021 (MEDSI in particular).

Chris feels organizing a "virtual" TM would require a lot of effort for potentially few participants. She would like to recall the JACoW model whereby the organizers of the previous event provide proper support to newcomers in their series. She would like first of all to encourage "current" organizers to contact the "previous" organizers in each series to envisage co-opting experts to the LOC. She would like to see the OC/SPC/LOC Chair and/or

Editor from the previous event co-opted to each new LOC. If an Editor is no longer available, or for any other reason, JACoW experts may be co-opted to integrate the LOC to ensure JACoW expertise is transmitted.

Ivan supports David's feeling that JACoW has to convey the fact that it is available for help.

Action on Chris: Write to whole team to convey decisions:

a) TM'20 is postponed to end '21 based on the outcome of the Poll

b) the BoD encourages all Team Members with a forthcoming event to verify the possibility to call for assistance from the organizers of the previous event

c) the JACoW BoD can and will upon request assign experts to assist wherever necessary.

Action on Chris to inform the TM'20 hosts (Bangkok) that in view of the decision to postpone to end 2021, and their reluctance to host a TM beyond mid-2021, that the BoD is considering preparing a call to host TM'21 in Europe.

3. Report on www.JACoW.org Changes and Next Actions

Christine has implemented all of the changes recommended in the Service Agreements document. Ivan will include this information in his report to Stakeholders.

4. Start of Indico Testing

Ivan will be on vacation for 2 weeks but he will try to find the time to set up the test Indico event during this period.

Christine volunteers to contact the proposed WG Leaders for their agreement, and ideas on whom they would like to work with.

Meetings via Zoom could be envisaged:

- for all Main Organizers and BoD to discuss the project
- for Main Organizers individually with the BoD to plan the project.

Action on Ivan: set up the Fake Event

Action on Christine: Contact Main Activity Organizers for agreement to participate, and to finalize the list of persons to join the Main Activity Groups

5. Succession Planning / Elections

Given the extraordinary circumstances, and as agreed earlier, the elections will be postponed for one year until TM21. An electronic vote does not appear desirable.

During this year we must use the time to contact possible candidates.

Action on Christine to inform Ronny Billen.

6. AOB

Next meeting: 24 September at 13:00 CEST.